

Atlantic Partners EMS Inc Board of Directors

Meeting Minutes

July 23, 2020

ZOOM Attendance Only

Members: Andy Turcotte, Aiden Koplovsky, Brian Chamberlin, Robert Russell, Ed Moreshead, Eddie Moreside, Ginny Brockway, Jesse Thompson, Mike Poli, Scott Lash
Excused: Kevin Gurney, Rick Chipman
Staff: Rick Petrie, Cyndie Dugans, Wayne Werts

I. Call to order

Andy Turcotte called to order the regular meeting of the Atlantic Partners EMS Inc Board of Directors at 3:04 PM on April 14, 2020 via Zoom meeting.

II. Approval of minutes from last meeting

The minutes of the January meeting were reviewed. *Motion to accept as distributed* (R. Russell / J. Thompson) all in favor, No abstentions.

III. Financial Report

Financial Report – July 1, 2019 – June 30, 2020: Rick presented and reviewed the end of year financials. The payroll protection grant was discussed briefly. The end of year financial report was sent out to all by email. No need to approve the financial report as pointed out by Andy, the Chair of the Board. No questions regarding the report.

The Proposed Budget for the fiscal year beginning July 1st was presented by Rick. Rick apologized for the lateness of the budget proposal, but he had only received word that the contract with Maine EMS would be funded at the contracted levels the 3rd week of June. Assessments remain the same as last year. There is a tremendous amount of uncertainty regarding education and training, but we opted to leave the amounts approximately the same and then make adjustments as necessary throughout the year. Bureau of Highway Safety Line item has remained approximately the same because we are still waiting to hear if the new Highway Safety Plan that begins October 1 receives federal approval. No proposed raises for staff, which generated concern from the Board because of the quality and quantity of work being done by the staff. Board requested to revisit the issue in January once we have a better idea of financial status.

Motion to accept FY 2022 budget as presented (G. Brockway / E. Moreside), all in favor, no abstentions.

IV. Old Business

- a) Community College Update: Rick shared that we have been with EMCC & KVCC to develop plans to get the students from the last semester finished and develop plans for

regaining access for in-person classes to begin again. We have also been approved for a grant from the CC System Office to offer free EMT and AEMT courses over the summer and fall. We currently have 64 students in the free EMT courses. Kerry McKee and Dan Limmer are creating the Hybrid class formats. As part of the grant, each student receives an equipment package We feel that this will be a great model to use moving forward that will allow us to reach more students in rural areas.

- b) COVID Update: We are still in full-time Covid-mode. Office are closed and employees are primarily working from home. We are spending a lot of time helping EMS services and providers work their way through the rapidly-changing rules and regulations around COVID. A continuing shortage of PPE is a serious problem. We have been able to put a group purchase in place for Envo reusable N95 masks in place and it is working well.
- c) Board Elections: Aiden Koplovski is now the Northeast Council representative on the APEMS Board and was introduced. He is also filling the position previously held by Tonya Brown who was not able to continue because of work commitments. A reminder that in September we will need to hold officer elections. The President, Vice-President and Secretary positions will all need new people as they have each served 2 terms. Robert Russell could seek another term as Treasurer as he has only held that position for 1 year.
- d) Other: No Other

V. New business

- a) Maine EMS: Working to increase and improve communications. The Ops Team meets every Tuesday. MEMS proposed to bypass the investigations committee and issue fines to any providers not wearing a mask on a call. It's been tabled by the Board and being discussed.
- b) Strategic Planning: Needs to be completed but was recommended to be done by Zoom if possible. It was noted by several that they feel it's easier to speak more freely in an in-person meeting. Tentative date of April 2021.
- c) Other: Parkview closed and mailed a check to SMCC for half of debt owed to the old Southern Maine EMS of \$3600.00. The check has been put in the mail to APEMS by SMCC. Rick instructed to reach out to the Law firm handling the disbursement, explain the situation, and ask them how they want to proceed.

VI. Feedback and Discussion on Regional Topics: Subregional meetings have been a great success and many would like to continue even after the pandemic.

VII. Adjournment

Motion to adjourn at 3:38 PM (B. Chamberlin / E. Moreside); All in favor.

Minutes submitted by Cyndie Dugans