

Atlantic Partners EMS Inc Board of Directors Meeting Minutes

January 28, 2021

ZOOM Attendance Only

Members: Brian Chamberlin, Eddie Moreside, Jesse Thompson, Scott Lash, Eddie Moreside, Ed Moreshead, Aiden Koplovsky, Mike Poli, Scott Lash, Kevin Gurney, Ed Moreshead, Ginny Brockway, Butch Russell
Excused: Andy Turcotte, Rick Chipman
Staff: Rick Petrie, Cyndie Dugans, Wayne Werts

I. Call to order

Kevin Gurney called to order the regular meeting of the Atlantic Partners EMS Inc Board of Directors at 3:03 PM on January 28, 2021 via Zoom meeting.

II. Approval of minutes from last meeting

The minutes of the December meeting were reviewed. ***Motion to accept as distributed (B. Chamberlin / A. Koplovsky) No abstentions.***

III. Financial Report

Year to Date Financials: Rick sent out the financial report to all. Heat pumps were installed the beginning of the year reflecting a higher expense in that line item. PPE equipment is reflected on page 1 and 3. Rick is working with the Accountant on how these are separated

Line of Credit Update: No update due to delay of Covid on the accounts office. In the next 2-3 weeks we will be converting the line of credit over to a loan. Butch and Rick have been meeting with the bank regarding the \$139,000.00 line of credit. An estimate of the building has been done and suggest to convert 100,000.00 towards a regular loan and pay off the remaining 39,000.00. The interest rate on the loan is lower than the line of credit and will be saving us around 2%.

PPE Loan – 1st Pass & 2nd Pass: The first loan for PPE was forgiven and the 2nd loan has been approved. The impact of taxes will be minimal due to our type of organization.

IV. Old Business

Community College Update: Rick shared that we are still working closely with the Community Colleges. KVCC has hired someone to help Stephanie but as of today that person is no longer employed by the college and they will continue to search for a replacement. KVCC will begin their new Paramedic program this Fall. EMCC is still struggling with their ability to commit to full-time EMS program staff.

COVID Update: We are still in full-time Covid-mode with several meetings every day. A few EMS services are being put out of service due to poor decisions of not wearing

appropriate PPE and being exposed. We even have a case where personnel were fabricating health/temperature logs and entering the service while Covid positive. This has been turned over the MEMS for a full investigation. Vaccinations are now being delivered and administered by EMS select EMS services to public safety personnel. The EMS services that have been selected by MEMS to administer vaccines are doing a great job. Bi-weekly regional meetings, vaccination meetings, continue as well as working closely with EMA and CDC.

Grant EMS Programs: We have received another community college grant for KVCC and EMCC and are offering an EMT course through EMCC starting February 3rd and an AEMT course to begin in May.

- a) Westbrook COVID Project: The project is going well and offering a fair amount of education and outreach.
- b) Jackman Update: The program started at the beginning of January and is going very well. The struggles lie with MDPB to approve the requested procedures so that the program can move to Phase 2, which is the Paramedics working as the clinic provider on nights and weekends.
- c) Maine EMS Workforce Project: The project is moving along well and it's hopeful to begin identifying the recruitment and retention barriers at the next meeting.
- d) Other: Eddie asked about the WCCC Paramedic program. Rick clarified that the program is not run through APEMS but he has reached out to the director of the program on behalf of the students and will continue to advocate for them. WCCC is offering an EMT course that will be done with APEMS.

V. New business

- a) Regional Contracts: June 30th the contract is up. The MEMS Board had planned to look at the Regional contracts before they were up but due to Covid that has not happened. Rick doesn't expect any major changes to the contract before June 30th. We continue to experience difficulty in that communication between Maine EMS and the regional offices is tenuous at best. We have to submit a letter of intent to continue as the Regional Office for the 4 regions to the Maine EMS Board by March 1st. Rick asked for the input of the Board. The question of budget impact was discussed with the potential impact of losing \$200,000.00. Rick told the Board that the loss of that money would require a huge re-organization and would probably require us to stop supporting the licensure education programs offered through the community colleges. It was suggested to create a sub-committee group within the Board to discuss what would be done if we do ever lose the regional contracts. It was determined to submit the letter of intent to be considered for the next contract.

Motion to submit letter of intent for Region Contracts and to develop a committee (B. Chamberlin / E. Moreside). No abstentions.

- b) **Other:** Sub-Committee members will be Butch Russell, Jesse Thompson, Ginny Brockway, Eddie Moreside. It was discussed that we could open the sub-committee to a limited few outside of the APEMS Board after the current selected ones have a chance to determine the direction of the purpose.

Rick shared the family crisis Cheri Volta is facing with both of her parents critically ill with Covid. Cheri has had to quit her job and spend a significant amount of time in Massachusetts dealing with the issue. Rick would like APEMS to donate \$500.00 to Cheri to help defray expenses.

Motion to provide donation to Cheri Volta (E. Moreside / A. Koplovsky) All in favor.

VI. Feedback and Discussion on Regional Topics:

Northeast: Nothing to report.

Midcoast: Nothing to report.

KV: Nothing to report.

Southern Maine: Nothing to report.

VII. Adjournment

Motion to adjourn at 4:17 PM (B. Chamberlin / E. Moreside); All in favor. Next meeting will be on March 25, 3:00pm 2021.

Minutes submitted by Cyndie Dugans