

# **Atlantic Partners EMS Inc Board of Directors Meeting Minutes**

January 23, 2020

## **Attendance**

**Present:** Andy Turcotte, Kevin Gurney, Scott Lash, Butch Russell, Brian Chamberlain, Michael Poli  
**Phone:** Ed Moreshead, Jesse Thompson (left at 3:55 PM), Rick Chipman  
**Excused:** Tonya Brown, Ginny Brockway  
**Staff:** Rick Petrie, Wayne Werts, Cyndie Dugans

## **I. Call to order**

Andy Turcotte called to order the regular meeting of the Atlantic Partners EMS Inc Board of Directors at 3:18 PM on January 23, 2020 at the APEMS office in Winslow.

## **II. Approval of minutes from last meeting**

The minutes of the November meeting were reviewed. *Motion to accept as distributed* (K. Gurney / B. Chamberlin), all in favor, No abstentions.

## **III. Financial Report**

Financial Report – July – December, 2019: Accrual report with receivables. Aging summary reflects what's owed to APEMS. Education and Assessment consume most of outstanding invoices. Because of the increasing use of credit cards and the resulting fees, discussion to increase prices by 5% across the board effective July 1, 2020.

*Motion to increase fees for all non-licensure educational programs by 5%* (S. Lash / M. Poli), all in favor, no abstentions.

Based on a recommendation from Butch Russell, discussion about meeting with the bank to discuss refinancing the Winslow office building. Consensus of the Board was to proceed with this recommendation. Andy, Butch and Rick to meet with the Bank.

*Motion to accept the year-to-date financial report as presented* (K. Gurney / M. Poli) AIF, no abstentions.

## **IV. Old Business**

MEMS Personnel Update: Chris Azevedo has made a lateral move to fill the open Education Coordinator position, and Jason Oko has also made a lateral move to fill the Data Coordinator position. Melissa Adams has been hired as a Licensing Agent. Interviews will be conducted in February to fill the opening for additional Licensing and Data agents positions.

- a) Legislative Update: Medicare reimbursements from Jan 1 – 18, 2020 need to be resubmitted because of an error calculating the Medicare equivalent rate. Aroostook County EMS Authority bill was discussed. LD215 to increase reimbursement rates for ambulance transport from correctional centers is still pending. Rick mentioned the Bill to increase line of duty death from \$50,000 to \$100,000. There is also a bill to make September 11<sup>th</sup> a state holiday for First Responders. Butch brought up Bill LD2025 to allow EMS providers to work in the hospitals.
- b) Protocol/Rules Update: Updated protocols have been rolled out, and education has been completed. It's anticipated that the rules will go back out for public hearing sometime this spring because of the changes that were made based on the comments received.

Community College Update: Continue to push with the colleges taking over licensure programs. Working with YCCC to put a program in place but the person we've been working with has been laid off. Rick has met with Joe Cassidy, President of SMCC, discussing the roles of the Community Colleges in EMS Education. Joe has agreed to be the intermediary and set up a meeting with the Maine Community College to discuss the statewide EMS program. The goal is to have the Community Colleges take on more administrative staff to oversee the delivery of their EMS programs.

- c) Other: No other

## V. New business

- a) Strategic Planning Session: March 26<sup>th</sup> had been selected as the date for the retreat but all agreed to change it to April 2<sup>nd</sup> to avoid the conflict of the Maine Fire Chiefs Conference. 10AM – 3 PM with location to be determined. Rick will look into securing the location in Belgrade. Rick will also reach out to see if Leigh Tillman can attend.
- b) Policy Review and Update: – Rick had sent out the APEMS policy manual for review. Andy wants all to review and discuss certain sections moving forward at the meetings.
- c) Other: Brian and Andy will work with Rick to create a position for developing and coordinating outreach training on resiliency and recognizing signs and symptoms of stress for line providers and supervisors and what to do. Maine Municipal is behind this and also working with Workers Comp to recognize this. Trying to get UNE involved as they have

the appropriate background for this. Resources currently in place include Peer Support and Critical Incident Stress Management Teams.

Rick will be going to Ireland with Steve Diaz for a week in early February to teach and the full costs covered by Ireland EMS. Rick will take vacation time while away.

**VI. Feedback and Discussion on Regional Topics:**

Nothing updated from the group.

**VII. Adjournment**

*Motion to adjourn at 4:40 PM* (B. Chamberlin / M. Poli); All in favor.

Minutes submitted by Cyndie Dugans