

# **Atlantic Partners EMS Inc Board of Directors**

## **Meeting Minutes**

April 14, 2020

### **ZOOM Attendance Only**

**Members:** Andy Turcotte, Kevin Gurney, Scott Lash, Butch Russell, Brian Chamberlain, Michael Poli, Tonya Brown, Ed Moreshead, Eddie Moreside, Ginny Brockway, Jesse Thompson, Rick Chipman (11:20 AM),

**Excused:**

**Staff:** Rick Petrie, Wayne Werts, Cyndie Dugans

### **I. Call to order**

Andy Turcotte called to order the regular meeting of the Atlantic Partners EMS Inc Board of Directors at 11:05 AM on April 14, 2020 via Zoom meeting.

### **II. Approval of minutes from last meeting**

The minutes of the January meeting were reviewed. *Consent to accept as distributed* all in favor, No abstentions.

### **III. Financial Report**

Financial Report – January 1 – April 14, 2020: Rick presented and reviewed the year-to-date financial report. The report reflects a grant loan under the Cares Act that was based on 2 months of salary and other approved expenses. As long as we show that we maintained staffing the loan will be forgiven. Revenue projections and expenses were on track for the year, but we will see what the rest of the year brings.

*Motion to accept financial report as presented* (B. Chamberlain/ Ed Moreshead), all in favor, no abstentions.

### **IV. Old Business**

- a) Community College Update: Rick followed through from last meeting plan. Due to Covid-19 all Community Colleges have shut down. Students are not able to complete clinicals until a later date. EMT students will be doing strictly programmed patients in order to allow them to finish out their class. Rick met 3 weeks ago with EMCC regarding the Paramedic program and costs involved in running the program. Dr Busko has agreed to remain as Program Director until the end of August so we can get a plan in place. EMCC has set up a second meeting for next week and will look over the paperwork Rick provided. The System Office contacted Rick to let him know that they had grant money for EMT and AEMT training available and all restrictions on how the money could be used have been removed by the Governor as long as it is used for work-force development. Rick has been tasked with creating a distance learning program for middle to late summer to use these funds. KVCC was selected as the college to offer the EMT and AEMT courses. Dan Limmer and Kerry McKee have been helping to develop this

program. The proposal will include delivery and development of the courses and no charge to the students.

- b) Strategic Planning Session: Has been postponed due to current pandemic.
- c) Other: No Other

#### V. New business

- a) Equipment Grant: We have submitted for a \$250,000.00 grant through the Community Development fund out of Millinocket to supplement aging equipment in both of the EMS programs and to aid in our Fall Conference.
- b) Education Grant: We have submitted for a \$200,000.00 grant to offer free EMT training for rural areas in Maine with the caveat to focus on opiate overdose and treatment.
- c) COVID Activities: We are currently in Covid-mode continuously. EMCC is closed so we are not able to work from that location. There is one person working in the Winslow office each day. Kelly was successful in finding N-95 masks that were expired but we were able to distribute them to agencies that respond to EMS calls. A small amount of PAPR's were found in our attic and delivered to KV region hospitals. Sub-regional ZOOM meetings are being conducted by APEMS staff on a weekly basis to increase communication during the pandemic. Extensive EID plans have been written by APEMS for both EMS programs. Sally has been working to set up contracted classes to be delivered via Zoom.
- d) Other: Brian will work with Rick to offer something to help our services during the pandemic. Creating a Covid-19 Amazon account was suggested in the event smaller services need some assistance. Andy has additional vendor information for PPE if needed. Andy added that there is funding available through Community Development block grants to focus on the pandemic response. Rick also mentioned The Gary Senise Foundation as a source of funds to reimburse services for PPE expenses.

**VI. Feedback and Discussion on Regional Topics:** Penobscot Community Health has been running a clinic after hours in Jackman. After May 31<sup>st</sup> they will no longer be providing care in Jackman. Dr Busko has put together a program to provide Paramedics to help in clinic and Community Paramedicine with 24-hour coverage. We have been involved with this project since the beginning and will continue to assist where appropriate on this ground-breaking initiative.

#### VII. Adjournment

*Motion to adjourn at 11:49* (B. Chamberlin / E. Moreside); All in favor.

Minutes submitted by Cyndie Dugans